

PROJECT SIGN OFF

PROJECT TITLE	CUSTOMER	JOB NO	DATE

SIGNED OFF ON BEHALF OF...

THE DOCUMENT ACKNOWLEDGED THAT THE FOLLOWING DOCUMENTS HAS BEEN COMPLETED AND SIGNED OFF BY THE CLIENT.....

IDENTIFY THE DOCUMENTS WHICH THE CLIENT MUST SIGN OFF SO THAT THE NEXT PHASE OF THE PROJECT CAN START. WHERE APPROPRIATE, PROVIDE THE DOCUMENT VERSION NUMBER, AUTHOR, LOCATION ALL OTHER RELEVANT DETAILS.

FUNCTIONS REQUIREMENTS...VERSION...

BUSINESS REQUIREMENTS...VERSION...

DESIGN SPECIFICATION...VERSION...

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